



# EXTENDED CHILD CARE FAMILY NEWSLETTER APRIL 2009

**THANK YOU TO FAMILIES WHO HAVE NOTIFIED US OF YOUR  
SUMMER AND FALL SCHEDULES!!**

**Reminder: Due Date for Sending in Summer Schedules is April 15!**

## **Summer Child Care**

Families now enrolled in Extended Child Care need to complete a Summer & Fall Request form so we know of your plans for child care. These forms were mailed last month with your bill and are also available at the center. Please make sure to fax, mail or deliver this form to the office by April 15<sup>th</sup>! You may also visit our website at [www.extcc.org](http://www.extcc.org) and submit your request online.

### **Summer Care reminders:**

- If enrolled for summer childcare, a four (4) week drop notice is required to discontinue care. Childcare can be resumed in the fall but may not be restarted during the summer
- Vacation credit cannot be used in lieu of a drop notice
- Part Time Summer Care:
  - Minimum 5 days per week
  - 5 hours or less per day
- Full Time Summer Care:
  - Minimum 3 days per week
  - 5 hours or more per day
- If you enroll in summer childcare part time please be aware that field trips may last more than 5 hours and should a your child attend, your bill for that day will be adjusted to the full day rate

## **Summer School Childcare**

Children attending childcare before and after summer school will be considered as having a full day schedule for billing purposes. Children attending childcare **only** before **or** **only** after summer school will be billed for part time if care is only needed for 5 hours or less or billed for a full day if more than 5 hours of childcare is needed. Children attending summer school and using childcare for summer care will be assigned to the center on which the summer school session is being attended. (Including date for which care is provided before and after summer school is in session.)

## **Incoming Kindergartners**

If you have an incoming kindergartner, please call the main office at 545-2402, immediately so we can set up your child in our system and prepare packets for enrolling your student for Fall 2009. Thank you.

## **Reimbursements for Child Care**

Many more parents are requesting verification of the amounts paid for childcare to receive reimbursement from their employer. Due to the high volume of requests, we - need you to send

the verification form and a self addressed, stamped envelope. You may also come into the office to pick up the form. Please allow us 5 business days to process the forms. Thank you for your understanding.

## IMPORTANT REMINDERS

- Charges for full days during Spring break for Mark West and Wright districts will appear on your May bill.
- Thank you for notifying the childcare center whenever your child will be absent. This ensures your child's safety. *Gracias por notificar la guardería cuando su niño/a estará ausente del cuidado. Esto nos ayuda a asegurar la seguridad de los niños.*



## Parent Input and Suggestions

Thanks to all the parents who returned their parent surveys. Your input is important to our program planning. If you didn't complete a parent survey, you may do so online at [www.extcc.org](http://www.extcc.org). You may also email the office anytime via our website, should you have suggestions or input.

## Where Does Your Child Care Tuition Go?

Extended Child Care is a non-profit organization which means that our tuition and funding go directly to services for children and families.

- 72% of our income is from parent fees & the remaining is from State Department of Education funding and donations
- To assure that we maintain well trained teachers & maintain one teacher for each 14 children, 68% of our expenses are center employee salaries and benefits
- Our other major expense as you can imagine is for food and food service.

Donations are always welcome and you can also designate to donate to our agency through United Way. If you have any questions regarding the budget, please contact our Executive Director, Missy Danneberg or feel free to attend a Board Meeting.

*Next ECC Board Meeting – April 27, 2009 at 6:45 at 1745 Copperhill Pkwy, Suite #5, Santa Rosa. Parents are always welcome.*

**Computer Donations Needed for our Centers!** If you would like to donate an old computer that is still working, please contact our Program Director, Cherelle Noel at 545-2402. We can use PC's with Windows 98, ME or XP.

## Values Taught Through Homework

**Responsibility-** child learns to be responsible, not the parent or teacher

**Integrity-** following teacher's guidelines & rules

**Diligence-** do your best always & sometimes that requires hard work

**Punctuality-** there are deadlines that must be followed

**Discipline-** homework has to be done before TV, videos, etc.

**Order-** neatness and appearance do matter

**Justice-** good grades come from hard work

**Excellence-** everything doesn't have to be perfect, but do your very best

**Self Improvement-** the more one practices, the better one gets

**Work ethic-** work is what gets things done; being responsible for yourself

**Choices-** there are consequences for poor choices

**Handling criticism-** not taking criticism personally & learning from mistakes

**Team spirit-** remember to ask for help when it is needed